

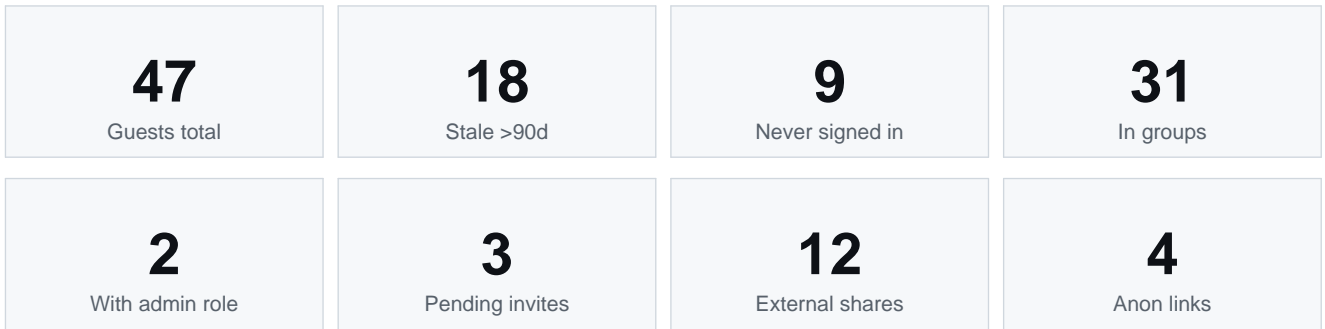
Outsight

Guest & External Access Audit

Contoso Industries (demo)

contoso.com

Headline metrics



Scan #42 · started 2026-05-20 22:46 UTC · generated 2026-05-20 22:54 UTC

Outsight performs read-only scans against Microsoft Graph. This report reflects tenant state at the scan time above.

Top 10 priority cleanup

#	Severity	Kind	Title	Why
1	HIGH	guest_user	Guest: alex.partner@oldvendor.example	last sign-in 287 days ago — vendor contract ended
2	HIGH	guest_user	Guest: jdoe@formeremployer.example	last sign-in 410 days ago
3	MEDIUM	guest_user	Guest: contractor1@agency.example	last sign-in 142 days ago
4	MEDIUM	guest_user	Guest: m.lee@designstudio.example	never signed in
5	MEDIUM	guest_user	Guest: reviewer@audit.example	never signed in
6	MEDIUM	guest_user	Guest: temp.dev@offshore.example	never signed in

Recommendation: start with anonymous-link removal and guests holding directory roles. Stale guests with group memberships are the next tier — remove from groups before disabling.

All findings

Sev	Kind	Title	Notes
HIGH	guest_user	Guest: alex.partner@oldvendor.example	last sign-in 287 days ago — vendor contract ended
HIGH	guest_user	Guest: jdoe@formeremployer.example	last sign-in 410 days ago
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MEDIUM	guest_user	Guest: m.lee@designstudio.example	never signed in
MEDIUM	guest_user	Guest: reviewer@audit.example	never signed in
MEDIUM	guest_user	Guest: temp.dev@offshore.example	never signed in
LOW	guest_user	Guest: legal@advisor.example	active
LOW	guest_user	Guest: pm@activepartner.example	active
LOW	pending_invitation	Pending invite: aux@thirdparty.example	invited 9 days ago
LOW	pending_invitation	Pending invite: consultant@boutiqueagency.example	invited 21 days ago
LOW	pending_invitation	Pending invite: newhire@partnerco.example	invited 47 days ago — never redeemed